

WILMETTE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES MEETING MINUTES

Tuesday, November 19, 2019 at 7:30 pm in the third floor Staff Room

PRESENT: Trustees Barshis, Fishman, McDonald, Riddle, Rodgers, Wolf

ABSENT: Trustee Johnson

VISITORS: Barbara Griffiths (WPLD Business Manager), Fouad Egbaria (*Wilmette Beacon*), Georgia Gebhardt and Liz Seager (League of Women Voters – Wilmette)

I. Call to Order and Roll Call.

President McDonald called the meeting to order at 7:31 pm. Secretary Barshis called the roll.

II. Public Comment.

There was no public comment.

III. Monthly Board Meeting Minutes for October.

Trustee Wolf moved approval of the minutes of the Regular Meeting of October 15, 2019 as presented. Trustee Fishman seconded the motion. There was no discussion.

Aye – Barshis, Fishman, Riddle, Rodgers, Wolf, McDonald

Nay – None

Absent or Not Voting – Johnson

MOTION CARRIED

IV. Presentations.

A. Capital Reserves Study Proposal.

Joe Huberty of Engberg Anderson Architects attended the meeting. The company's proposal was included in agenda binders as attachment 6. The proposal included a list of area libraries with which the firm has worked. Mr. Huberty described the process the firm uses to evaluate buildings and the reasons to perform a capital reserves study, including (a) determining when maintenance, repairs, or replacement of capital assets should be done, and (b) determining the cost of needed maintenance, repairs, or replacement of such assets. The proposal includes, but is not limited to, a physical evaluation of the building, an assessment of building drawings, a review of major repairs performed during the past 5 years, and a deliverable working document incorporating all of the findings. The architects and engineers will look at the life expectancy of building assets and equipment, the actual condition of such resources, and any probable areas of concern. This data will be incorporated into a tracking file which will serve as an interactive working document designed to anticipate building costs for a designated year or series of years. The objective of these documents is to serve as a planning and decision-making tool. The Library will have a current and consistently updated tool if new data is entered on a regular basis. The Library and/or Engberg Anderson personnel will maintain the tracking file. Mr. Huberty stated that the firm is interested in developing a long-term relationship with Library personnel as it has with many of its other clients. He answered trustee questions and provided additional information.

B. FY 18-19 Annual Audit Presentation.

Daniel A. Berg, CPA and partner in Sikich LLP, attended the meeting. Sikich LLP is the firm that performed the audit of WPLD's financial statements for the fiscal year ending June 30, 2019. All trustees received digital copies of the audit prior to the meeting and hard copies of the report at the meeting. Mr. Berg discussed the Annual Financial Report for the Year Ending June 30, 2019 and the Auditor's Communication to the Board of Trustees with trustees and answered trustee questions. He stated that the audit went smoothly and that there were no disagreements with Library management.

V. Treasurer's Report.

A. Financial Report for October.

Treasurer Rodgers summarized the October financial reports. The two largest sources of General Fund revenue were Real Estate Taxes and General Fund Interest. Total General Fund expenditures at 32.85% were slightly below the expected four-month rate of 33.33%. There were no significant or unanticipated expenses for the month.

B. Bills and Salaries for October.

Trustee Rodgers moved approval of the October 2019 bills and salaries. Trustee Wolf seconded the motion. WPLD Director Auston and WPLD Business Manager Griffiths answered trustee questions.

Aye – Barshis, Fishman, Riddle, Rodgers, Wolf, McDonald

Nay – None

Absent or Not Voting – Johnson

MOTION CARRIED

VI. Action Items.

A. Ordinance No. 2019/20-195, An Ordinance Levying Taxes for Library Purposes for the Fiscal Year 2019/20, for a total of \$5,428,251.00.

The proposed draft levy for 2019/20 was approved at the October 15, 2019 Board meeting and reflects the same total as the 2018/19 levy. The ordinance establishes the tax levy used to defray expenses for the current fiscal year; it will be levied on all taxable properties in the District. The deadline for filing the levy ordinance with the County Clerk is the last Tuesday in December. A copy of the ordinance was included in agenda binders as Attachment 4. Trustee Wolf moved adoption of Ordinance No. 2019/20-195, An Ordinance Levying Taxes for Library Purposes for the Fiscal Year 2019/20 for a total of \$5,428,251.00. Trustee Fishman seconded the motion. Treasurer Rodgers summarized the levy and emphasized that the total amount of the fiscal year 2019-20 levy is the same as the total amount of the fiscal year 2018-19 levy.

Aye – Barshis, Fishman, Riddle, Rodgers, Wolf, McDonald

Nay – None

Absent or Not Voting – Johnson

MOTION CARRIED. *The signed ordinance is attached.*

B. Resolution No. 2019/20-202, Instructions to the Cook County Clerk Regarding the Wilmette Public Library District's 2019 Levy.

A copy of the resolution was included in agenda binders as Attachment 5. The resolution limits any reductions in the levy amount that may be applied by the Cook County Clerk to the Corporate (General) Fund that is the largest levy fund. Trustee Rodgers moved adoption of Resolution No. 2019/20-202, Instructions to the Cook County Clerk Regarding the Wilmette Public Library District's 2019 Levy. Trustee Wolf seconded the motion. There was no discussion.

Aye – Barshis, Fishman, Riddle, Rodgers, Wolf, McDonald

Nay – None

Absent or Not Voting – Johnson

MOTION CARRIED. *The signed resolution is attached.*

C. Capital Reserves Study Proposal.

Engberg Anderson Architects has proposed a comprehensive assessment of the library facility complete with a deliverable workbook including an itemized inventory of assets, their life expectancy, and cost schedule for maintenance, repair, and replacement, for a contract total of \$22,000. A copy of the

proposal was included in agenda binders as Attachment 6. Joe Huberty of Engberg Anderson Architects made a presentation to the trustees earlier in this meeting. Trustee Wolf moved approval of the Capital Reserves Study Proposal from Engberg Anderson Architects for a contract total of \$22,000. Trustee Rodgers seconded the motion. Trustee Rodgers, chair of the WPLD Finance Committee, stated that the committee reviewed the proposal at its October 28, 2019 meeting and that the committee recommended its passage at this meeting. Other trustees offered favorable comments in support.

Aye – Barshis, Fishman, Riddle, Rodgers, Wolf, McDonald

Nay – None

Absent or Not Voting – Johnson

MOTION CARRIED.

D. Complete Cleaning Company, Inc. Service Agreement for February 1, 2020 – February 1, 2021 (at \$4,629.00 per month for 12 months, for a contract total of \$55,548.00).

The company provides daily cleaning services. The firm's history of monthly charges is as follows: 2014 – 2016: \$4,070.00; 2017 – 2019: \$4,495.00. A copy of the proposed service agreement was included in agenda binders as Attachment 7. Trustee Wolf moved approval of the Complete Cleaning Company, Inc. Service Agreement for February 1, 2020 – February 1, 2021 at \$4,629.00 per month for 12 months, for a contract total of \$55,548.00. Trustee Barshis seconded the motion. Director Auston summarized the proposed service agreement, stating that WPLD has been satisfied with the services Complete Cleaning has provided and that the 3% proposed fee increase after three years of no fee increase is consistent with the firm's pattern of fee increases. Trustees offered favorable comments.

Aye – Barshis, Fishman, Riddle, Rodgers, Wolf, McDonald

Nay – None

Absent or Not Voting – Johnson

MOTION CARRIED.

E. Image Systems & Business Solutions (ISBS) Copier Fleet Upgrade and Renewal Agreement for December 1, 2019 – December 1, 2023 (at \$2,148.00 per month for 48 months for a contract total of \$103,104.00).

ISBS has been the Library's copier vendor for over 20 years. The expiring agreement includes a monthly fee of \$2,330.00 for 60 months. A copy of the proposed agreement was included in agenda binders as Attachment 8. Trustee Wolf moved approval of the Image Systems & Business Solutions Copier Fleet Upgrade and Renewal Agreement for December 1, 2019 – December 1, 2023 at \$2,148.00 per month for 48 months for a contract total of \$103,104.00. Trustee Fishman seconded the motion. Director Auston summarized the proposal. There was no discussion. (Trustee Riddle left at this time).

Aye – Barshis, Fishman, Johnson, Rodgers, Wolf, McDonald

Nay – None

Absent or Not Voting – Johnson, Riddle

MOTION CARRIED.

F. Libraries of Illinois Risk Agency (LIRA) renewal of Property / Casualty and Workers Compensation Insurance for December 31, 2019 – December 31, 2020 for a contract total of \$39,686.00.

The Library has been a member of the LIRA insurance pool since 2017. The expiring annual agreement totaled \$33,199.00. Attachment 9 of agenda binders included expiring and renewal comparisons of insurance costs and coverages for both property/casualty and workers compensation insurance.

Property/casualty coverage: expiring is \$23,101.00, renewal is \$29,390.00, increase is 27%. Workers compensation coverage: expiring is \$10,098.00, renewal is \$10,296.00, increase is 1.96%. Trustee Wolf moved approval of the Libraries of Illinois Risk Agency (LIRA) renewal of Property / Casualty and Workers Compensation Insurance for December 31, 2019 – December 31, 2020 for a contract total of \$39,686.00 Trustee Rodgers seconded the motion. Director Auston stated that LIRA staff had notified

him of the fee increases prior to WPLD budget formulation. The increases were due to the insurance industry's increased liability costs because of fires and flooding. LIRA provides coverage for 58 public libraries in Illinois. There was no discussion.

Aye – Barshis, Fishman, Rodgers, Wolf, McDonald

Nay – None

Absent or Not Voting – Johnson, Riddle

MOTION CARRIED.

G. Per Capita Grant Application for Fiscal Year 2020.

The completed application was included in agenda binders as Attachment 10. The deadline for submission is January 15, 2020. Trustee Wolf moved approval of the Per Capita Grant Application for Fiscal Year 2020. Trustee Fishman seconded the motion. Director Auston summarized the grant application. There was no discussion.

Aye – Barshis, Fishman, Rodgers, Wolf, McDonald

Nay – None

Absent or Not Voting – Johnson, Riddle

MOTION CARRIED.

H. Close the Library on March 20, 2020 for Staff Development Day and update the *Closings for Calendar Year 2020* to correct the closing for Easter Sunday.

The date for Staff Development Day had not been finalized when the *Closings for Calendar Year 2020* was approved by the Board at the October 15, 2019 meeting. Trustee Wolf moved that the Library be closed on March 20, 2020 for Staff Development Day and that the *Closings for Calendar Year 2020* also be updated to correct the closing for Easter Sunday (changing Monday, April 13 to Sunday, April 12). Trustee Fishman seconded the motion. There was no discussion.

MOTION CARRIED BY VOICE VOTE. *Updated Closings for Calendar Year 2020 were included in trustee folders for this meeting.*

I. Cancel the December 2019 Regular Board Meeting.

The meeting is scheduled for Tuesday, December 17, 2019. If the December meeting is cancelled, the next Regular Board Meeting will be Tuesday, January 21, 2020. Trustee Wolf moved that the Board of Library Trustees cancel the previously scheduled Tuesday, December 17, 2019 Regular Board Meeting and resume business at the next Regular Board Meeting on Tuesday, January 21, 2020. Trustee Fishman seconded the motion. There was no discussion.

MOTION CARRIED BY VOICE VOTE.

VII. Discussion Items.

A. President's Report on Potential Board Development Retreat. President McDonald stated that she and Director Auston attended a workshop at Schaumburg Public Library which covered such topics as trustee relationships, library board fiduciary responsibilities, and parliamentary procedure. Trustees discussed how the content of this workshop can be presented in a workshop for the Board. Director Auston will poll WPLD trustees to establish a time to meet during early 2020. It was also suggested that WPLD department heads meet with trustees regarding issues that may affect Library staff and trustees over the next five years.

VIII. Director's Report.

A summary of Library department activities, a listing of meetings/workshops attended by the Director and staff, community engagement reports, monthly statistics, and other information were included in Attachment 11 of agenda binders. Director Auston highlighted Library activities that occurred during October.

IX.

Committee Reports.

A. Advocacy & Partners Committee.

Committee members are trustees Johnson (chair), Barshis, Fishman, and McDonald (ex-officio). All committee members and Director Auston attended the November 11, 2019 committee meeting. In the absence of Trustee Johnson, Trustees Barshis and Fishman summarized the meeting which included a discussion of installing solar panels at the Library, a discussion of Library parking, and an update on networking meetings with Village trustees.

B. Finance Committee.

Committee members are trustees Rodgers (chair), Johnson, Riddle, Wolf, and McDonald (ex-officio). All committee members and Director Auston attended the October 28, 2019 meeting. Trustee Rodgers summarized the meeting which included discussions of the levy ordinance, the Engberg Anderson Architects proposal. WPLD financial policies will be a topic of a future Finance Committee meeting.

C. ILA/RAILS Updates.

Trustee Barshis provided ILA updates and Director Auston provided RAILS updates.

X.

Information Items.

A. Director Auston is hosting four *Tea with the Director* events for staff in November. These are open conversations which are held in the third floor Board Room and offer staff an opportunity to share ideas, observations, ask questions, and engage with the Director. Two meetings have been held - Monday, 11/11 at 11am and Wednesday, 11/13 at 5pm. The other meetings are scheduled for Wednesday, 11/20 at 5pm and Monday 11/25 at 11am.

B. The Circulation Department will host the 2019 Holiday Party, scheduled for Wednesday, December 11, 2019. The event will be a luncheon. All WPLD staff members are invited. Invitations also have been sent to WPLD trustees, WPLD retirees, and the Board of Friends of WPLD. Printed invitations were included in trustee folders for this meeting

C. For Thanksgiving, WPLD will close at 5:00 pm on Wednesday, November 27 and remain closed on Thursday, November 28. For Christmas, WPLD will be closed Tuesday, December 24 and Wednesday, December 25. For the New Year, WPLD will be closed Tuesday, December 31 and Wednesday, January 1, 2020.

D. The League of Women Voters of Wilmette has invited the Director and Board of WPLD to participate in the annual Student Government Leaders Kick-off Program at the Wilmette Junior High School Auditorium on Wednesday, January 8, 2020 at 7:00pm. In compliance with the Open Meetings Act, two WPLD Board members may attend.

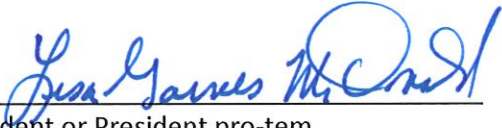
E. Communication. Articles of interest were included in Attachment 12 of agenda binders. Comments from suggestions boxes were distributed at the meeting.

XI.

New Business / Old Business.

None.

- XII. Adjournment.
Trustee Wolf moved to adjourn the meeting. Trustee Barshis seconded the motion.
Aye – Barshis, Fishman, Rodgers, Wolf, McDonald
Nay – None
Absent or Not Voting – Johnson, Riddle
MOTION CARRIED. The meeting adjourned at 9:26 pm.



President or President pro-tem
Board of Library Trustees of the
Wilmette Public Library District,
Cook County, IL



Secretary or Secretary pro-tem
Board of Library Trustees of the
Wilmette Public Library District,
Cook County, IL

THE BOARD OF LIBRARY TRUSTEES OF THE WILMETTE PUBLIC LIBRARY DISTRICT
COOK COUNTY, ILLINOIS

ORDINANCE NO. 2019/2020-195

AN ORDINANCE LEVYING TAXES FOR LIBRARY PURPOSES FOR THE FISCAL YEAR 2019-2020

WHEREAS, the Illinois Municipal Budget Law, ILCS, Chap. 50, Para. 330/1, et seq., as amended, requires all Illinois municipal corporations to adopt a Combined Annual Budget and Appropriation Ordinance specifying the objects and purposes of expenditures; and the Illinois Public Library District Act, ILCS, Chap. 75, Paras. 16/35-5 and 16/30-85, provides procedures for the passage of a Budget and Appropriation Ordinance and a Tax Levy Ordinance; and

WHEREAS, pursuant to the above and other statutes, an ordinance has been prepared in tentative form and made available for public inspection at least thirty (30) days prior to the adoption thereof, and a public hearing on said Budget and Appropriation Ordinance has been held prior to final action thereon, and notice of said hearing was published at least thirty (30) days prior to said hearing in a newspaper published within the District; and said Ordinance was passed more than seven (7) days prior to passage of this Levy Ordinance; and a certified copy of said Ordinance has been published not less than seven (7) days prior to the adoption of this Ordinance; and said Budget and Appropriation Ordinance was filed with the County Clerks of all Counties affected thereby; and a "Certified Estimate of Anticipated Revenues" was filed within thirty (30) days of their adoption;

NOW, THEREFORE, BE IT ORDAINED by the Board of Library Trustees of the Wilmette Public Library District, Cook County, Illinois, as follows:

Section 1. Ordinance No. 2019/2020-193 of this Board, "Combined Annual Budget and Appropriation Ordinance for Library Purposes for the Fiscal Year 2019-2020" is hereby incorporated by reference.

Section 2. A tax in the sum of FIVE MILLION FOUR HUNDRED TWENTY EIGHT THOUSAND TWO HUNDRED FIFTY ONE AND NO/100 DOLLARS (\$5,428,251) be and hereby is levied upon all taxable property within the corporate limits of this District, in accordance with the Appropriation Ordinance previously enacted; said tax to be levied to defray the expenses and liabilities of this District for the fiscal year beginning July 1, 2019 and ending June 30, 2020, for the specific objects and purposes indicated as follows:

2019-2020 WILMETTE PUBLIC LIBRARY DISTRICT TAX LEVY

I. PATRON MATERIALS/SERVICES – GENERAL FUND

A. Books/Continuations	300,000
B. Library of Things	5,000
C. Audio Visual Materials	100,000
D. Periodicals	40,000
E. Electronic Resources	325,000
F. Computer Software	10,000
G. Electronic Service Providers	100,000
H. Programming	40,000
I. Interlibrary Loan	-0-
J. Newsletter	30,000
K. Promotion	5,000
L. Grant	-0-
M. Rutherford Trust	-0-
N. Friends Purchases	-0-
TOTAL PATRON MATERIALS/SERVICES	955,000

II. PERSONNEL – GENERAL FUND

A. Librarian Salaries	1,367,504
B. Non-Librarian Salaries	1,295,420
C. Custodial Salaries	173,484
D. Professional Memberships	6,500
E. Continuing Education/Meetings	9,400
F. Mileage/Travel	26,155
G. Staff Development	30,000
H. Insurance-Employee	470,788
TOTAL PERSONNEL	3,379,251

III. OPERATION – GENERAL FUND

A. Fees (p/r, bank, credit card)	10,000
B. Professional Fees	15,000
C. Library Supplies	25,000
D. Office Supplies	25,000
E. Copiers	26,000
F. Printing	5,000
G. Postage/Shipping	6,000
H. Telephone	10,000
I. Equipment/Furnishings/Computers	70,000
J. Equipment/Computer Maintenance	85,000
K. Insurance-Property/Casualty	24,000
L. Building Improvement	15,000
M. Building Supplies	20,000
N. Building Maintenance	70,000
O. Building Maintenance Contracts	95,000
P. Grounds Maintenance	20,000
Q. Parking Lot Rent	12,000
R. Utilities	17,000
S. Sales and Use Tax	-0-
TOTAL OPERATION	550,000

IV. CONTINGENCY – GENERAL FUND -0-

V. TRANSFER TO B/E SPECIAL RESERVE FUND FROM GENERAL FUND
 Specific Fund for library site, building & equipment accumulated according to ordinance pursuant to 75 ILCS16/40-50 -0-

VI. B/E SPECIAL RESERVE FUND - CAPITAL IMPROVEMENTS -0-

TOTAL GENERAL FUND LEVY 4,884,251

VII. SPECIAL FUNDS LEVIABLE IN ADDITION TO GENERAL FUND

A. Municipal Retirement-Social Security. (Pursuant to 40 ILCS 5/7-171)	
1. Municipal Retirement	275,000
2. Social Security	225,000
B. Audit Expense (Pursuant to 50 ILCS 310/9)	10,000
C. Liability Insurance, including Worker's Comp. & Unemployment Ins. (Pursuant to 745 ILCS 10/9-107)	34,000

TOTAL SPECIAL FUNDS LEVY 544,000

AGGREGATE TOTAL LEVIED - ALL FUNDS 5,428,251

Section 3. All unexpended balances of proceeds received annually from public library taxes not in excess of statutory limits may be transferred to the Special Reserve Fund, heretofore established according to ILCS, Chap. 75, Para. 16/40-50, pursuant to plans developed and adopted by this Board, and said unexpended balances shall be accumulated in this Fund for the purpose of erecting or purchasing a new library building, purchasing a site for the same, or building an addition thereto, or furnishing necessary equipment and materials therefor.

Section 4. Except as otherwise provided by law, no further appropriations shall be made at any other time within such fiscal year, provided that this Board may from time to time make transfers between the various items in any Fund, or appropriations in excess of those authorized by the budget in order to meet an immediate and unforeseen emergency by a two-thirds (2/3) vote of all the trustees, as provided by ILCS, Chap. 75, Para. 16/30-90, et seq., and this Board may amend said Budget and Appropriation Ordinance from time to time by the same procedure as prescribed by statute for the original adoption of a Budget and Appropriation Ordinance, provided that nothing in this Section shall be construed to permit transfer between Funds required by law to be kept separate. Any remaining balances after the close of the fiscal year shall be available until August 30th for the authorization of the payment of obligations incurred prior to the close of the fiscal year, and until September 30th for the payment of such obligations or for the transfer of unexpended balances thereof to be accumulated, as provided by ILCS, Chap. 75, Para. 16/30-90.

Section 5. The Secretary of this Board shall file, on or before the last Tuesday in December, a certified copy of this Levy Ordinance with the County Clerk of each county affected by this Levy; and the Secretary of this Board shall also file, on or before the last Tuesday in December, certified copies of this Ordinance and of the Budget and Appropriation Ordinance, with the Library or Libraries operated by this District, and make such Ordinances available for public inspection at all times.

Section 6. Upon filing said certified copy hereof with such County Clerk, the rate percent shall be ascertained and the tax extended as provided by law against property in this District; and the tax so levied and assessed shall be collected and enforced in the same manner and by the same officers as the general taxes in this District and County, and shall be paid over to the Treasurer of this Board by the officers collecting the same.

Section 7. This Board hereby certifies that all applicable provisions of ILCS, Chap. 35, Para. 215/1, et seq., as amended ("the Illinois Truth-in-Taxation Statute"), have been complied with.

Section 8. Pursuant to ILCS, Chap. 35, Para. 205/157a and related statutes, this Board hereby determines that no surplus of funds is available for any debt, obligation, liability, operation, fund or account for any purpose, and accordingly the abatement and reduction provisions of the Personal Property Tax Replacement Fund Act are not applicable hereto.

Section 9. This Ordinance is passed pursuant to statutory authority, including the Illinois Public Library District Act, ILCS, Chap. 75, Para. 16/35-5, et seq., Para. 16/30-85, et seq., and Para. 16/40-50, and the Illinois Municipal Budget Law, ILCS, Chap. 50, Para. 330/1, et seq., the Illinois Revenue Code, ILCS, Chap. 35, Para. 205/157, et seq. and other statutes hereunto appertaining.

Section 10. This Ordinance shall be in full force and effect from and after its passage and approval according to law, and any resolutions or ordinances in conflict herewith are hereby repealed; and should any part of this ordinance be adjudged invalid or unconstitutional, such adjudication shall affect only that part of this act specifically covered thereby, and shall not affect any other provisions or parts of this act, but shall be severable therefrom.

LEVY ORDINANCE – ORIGINAL SIGNATURE PAGE

PASSED by the Board of Library Trustees of the Wilmette Public Library District, Cook County, Illinois, on this November 19, 2019 by a vote of:

AYES: *Barchis, Fishman, Riddle, Rodgers, Wolf, McDonald*

NAYS: *None*

ABSTAIN: *None*

ABSENT OR NOT VOTING: *Johnson*

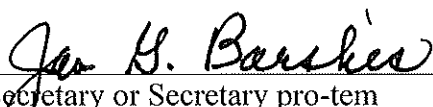
APPROVED:



President or President pro-tem

The Board of Library Trustees of the Wilmette Public Library District
Cook County, Illinois

ATTEST:



Secretary or Secretary pro-tem

The Board of Library Trustees of the Wilmette Public Library District
Cook County, Illinois

LEVY ORDINANCE – SECRETARY CERTIFICATE

SECRETARY CERTIFICATE

I, Jan Boushio, DO HEREBY CERTIFY that I am the duly elected, qualified, and serving Secretary or Secretary pro-tem and as such am keeper of the books and records of The Board of Library Trustees of the Wilmette Public Library District, Cook County, Illinois; and

I DO FURTHER CERTIFY that the above attached "An Ordinance Levying Taxes for Library Purposes for the Fiscal Year 2019-2020" is a true and correct copy of said Ordinance which was presented, passed, and recorded by said Board at their meeting on November 19, 2019 by a vote of:

AYES: Boushio, Fishman, Riddle, Rodgers, Wolf, McDonald

NAYS: None

ABSTAIN: None

ABSENT OR NOT VOTING: Johnson

Dated this 19th day of November 2019.

Jan B. Boushio
Secretary or Secretary pro-tem
The Board of Library Trustees of the Wilmette Public Library District
Cook County, Illinois

LEVY ORDINANCE – CERTIFICATE OF LEVIES

THE BOARD OF LIBRARY TRUSTEES OF THE
WILMETTE PUBLIC LIBRARY DISTRICT
COOK COUNTY, ILLINOIS

CERTIFICATE OF LEVIES

I, Jan G. Baushis, DO HEREBY CERTIFY that I am the duly elected, qualified, and serving Secretary or Secretary pro-tem, and as such am keeper of the books and records of the Board of Library Trustees of the Wilmette Public Library District, Cook County, Illinois; and

I DO FURTHER CERTIFY that the following levies were passed by this Board by "An Ordinance Levying Taxes for Library Purposes for the Fiscal Year 2019-2020" and are to be levied upon all taxable property within the corporate limits of the District according to applicable statutes:

GENERAL FUND LEVY	4,884,251
RETIREMENT FUND LEVY	
1. Municipal Retirement	275,000
2. Social Security	225,000
AUDIT FUND LEVY	10,000
LIABILITY INSURANCE FUND LEVY	34,000
RETIREMENT OF GENERAL OBLIGATION REFUNDING BONDS, Series 2001 (interest and/or principal) pursuant to Ordinance No. 2001/02-110 filed September 19, 2001	<u>-0-</u>
TOTAL	<u>\$5,428,251</u>

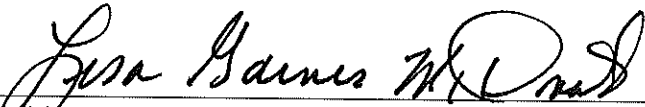
DATED this 19th day of November 2019.

Jan G. Baushis
Secretary or Secretary pro-tem
The Board of Library Trustees of the Wilmette Public Library District
Cook County, Illinois

CERTIFICATION OF COMPLIANCE WITH
THE TRUTH IN TAXATION LAW*

I, Lisa McDonald, the presiding officer and President or President pro-tem of the Board of Library Trustees of the Wilmette Public Library District (Library District), certify that the Library District's tax levy ordinance was adopted in compliance with the provisions of the Truth in Taxation Law.*

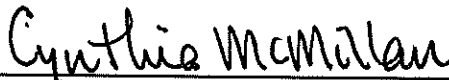
Certified this 19th day of November, 2019.



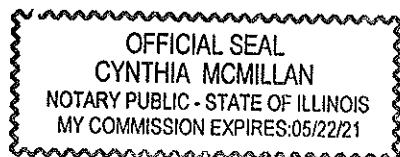
President or President pro-tem
Board of Library Trustees of the Wilmette Public Library District
Cook County, Illinois

Subscribed and sworn to before me this 20th day of November 2019.

Notary Public



* 35 ILCS 200/18-55 et.seq.
("Truth in Taxation")



**THE BOARD OF TRUSTEES OF THE
WILMETTE PUBLIC LIBRARY DISTRICT
COOK COUNTY, ILLINOIS**

RESOLUTION 2019/20-202

**INSTRUCTIONS TO THE COOK COUNTY CLERK REGARDING
THE WILMETTE PUBLIC LIBRARY DISTRICT'S 2019-20 LEVY**

The Cook County Clerk is instructed to apply any limitation on the Wilmette Public Library District's 2019-20 levy to the corporate fund only, leaving the other funds intact.

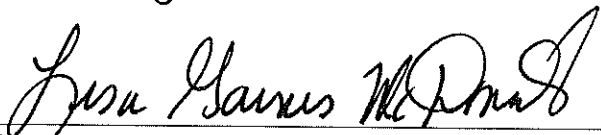
PASSED by the Board of Trustees of the Wilmette Public Library District, Cook County, Illinois this November 19, 2019 by vote of:

AYES: *Barshis, Frshman, Riddle, Rodgers, Wolf, McDonald*

NAYS: *None*

ABSTAIN: *None*

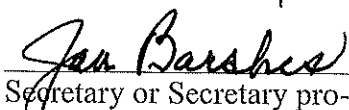
ABSENT: *Johnson*



President or President pro-tem

The Board of Library Trustees of the Wilmette Public Library District,
Cook County, Illinois

ATTEST:



Secretary or Secretary pro-tem

The Board of Library Trustees of the Wilmette Public Library District,
Cook County, Illinois

LEVY RESOLUTION SECRETARY CERTIFICATE

SECRETARY CERTIFICATE

I, Jan G. Baushka DO HEREBY CERTIFY that I am the duly appointed, qualified, and serving Secretary or Secretary Pro-tem and as such keeper of the books and records of The Board of Library Trustees of the Wilmette Public Library District, Cook County, Illinois; and

I DO FURTHER CERTIFY that the above attached RESOLUTION 2019/20-202, INSTRUCTIONS TO THE COOK COUNTY CLERK REGARDING THE WILMETTE PUBLIC LIBRARY DISTRICT'S 2019-20 LEVY, is a true and correct copy of said Resolution which was presented, passed, and recorded by said Board at their meeting, on November 19, 2019 by a vote of:

AYES: Baushka, Fishman, Riddle, Rodgers, Wolf, McDonald

NAYS: None

ABSTAIN: None

ABSENT OR NOT VOTING: Johnson

DATED this November 19, 2019

Jan G. Baushka
Secretary or Secretary pro-tem

The Board of Library Trustees of the Wilmette Public Library District,
Cook County, Illinois