

**WILMETTE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES MEETING MINUTES**  
**Tuesday, November 21, 2017 at 7:30 pm in the staff lounge**

A public hearing on the Levy Ordinance was conducted from 7:15 pm to 7:30 pm in the staff lounge.  
No members of the public attended the hearing.

PRESENT: Virginia George, Dan Johnson, Lisa McDonald, Kathleen O’Laughlin, Stuart Wolf  
ABSENT: Jan Barshis, Ronald Rodgers

- I. Call to Order and Roll Call. President O’Laughlin called the meeting to order at 7:30 pm and appointed trustee Wolf as Secretary Pro-tem. In the absence of Treasurer Rodgers, President O’Laughlin will review the Treasurer’s Report.
- II. Public Comment. None.
- III. Presentation. Roger Ritzman is the attorney for WPL. He discussed the roles and responsibilities of library trustees. Mr. Ritzman distributed an outline and attachments related to the issues to be discussed at the meeting. He stressed the importance of the boundaries maintained between the positions of library trustees and library director. Library trustees are responsible for the general oversight and establishment of policies at the library. The library director is responsible for the daily operation of the library. Mr. Ritzman stated that as a public official, a library trustee has a fiduciary responsibility to represent the interests of the community and to manage library resources for the community and not necessarily to manage and/or represent the trustee’s individual interests. He noted that as the attorney for WPL, he represents the Board of Trustees and not individual trustees; his contacts are the WPL Library Director and the President of the WPL Board. Mr. Ritzman also discussed other issues that may impact the governance of libraries, such as the chain of command, dealing with third parties, the levy ordinance, the special reserve fund, and trustee communication. He answered trustees’ questions. Trustees thanked Mr. Ritzman for his thoughtful presentation.
- IV. October Board meeting minutes. Trustee Wolf moved to approve the minutes of the Oct. 2017 WPL Board meeting. Trustee McDonald seconded the motion.  
MOTION CARRIED BY VOICE VOTE
- V. Treasurer’s Report.
  - A. Financial Reports for October. In the absence of Treasurer Rodgers, President O’Laughlin reviewed the Oct. financial reports. She noted that revenues included funds from the Kenilworth Public Library and that expenditures included the purchase of LED lightbulbs used for the conversion of all WPL light fixtures from fluorescent to LED.
  - B. Bills and Salaries for October. Trustee Wolf moved to approve the Oct. bills and salaries. Trustee McDonald seconded the motion.  
Aye – George, Johnson, McDonald, O’Laughlin, Wolf  
Nay – None  
Absent or not voting – Barshis, Rodgers  
MOTION CARRIED

VI. Action Items.

A. Patron ban. A letter from the WPL Director and relevant incident reports were included in agenda packets as attachment 4. The Director summarized the patron's behavior. Trustee Johnson moved to ban the patron from the Library building and grounds for a period of three months from the date of this meeting. Trustee George seconded the motion. The Director will send a letter to the patron instituting the ban and will notify staff members of the ban.

MOTION CARRIED BY VOICE VOTE

B. Revision of Patron Exclusion Section of the Patron Behavior Policy. Suggested revisions were included in agenda packets as attachment 5. The Director stated that the length of the ban depends upon the patron's behavior and whether the patron previously has been banned from WPL. Trustees reviewed the revisions and also discussed Library safety. In the future, the Director will inform trustees of all bans at the next WPL Board meeting. Trustee Wolf moved to approve revisions to the Patron Exclusion Section of the Patron Behavior Policy. Trustee Johnson seconded the motion.

MOTION CARRIED BY VOICE VOTE

C. Ordinance No. 2017/18 – 186. An Ordinance Levying Taxes for Library Purposes for the Fiscal Year 2017/18. The ordinance establishes the tax levy used to defray expenses for the current fiscal year. It will be levied on all taxable properties. The proposed levy was approved at the Sept. 2017 Board meeting. The proposed levy and the notice of public hearing were included in agenda packets as attachment 6. The Truth in Taxation Hearing Notice was not required to be published since the 2017-18 levy is less than the previous year's levy. The total levied in fiscal year 2015-16 was \$5,894,465; the total levied in fiscal year 2016-17 was also \$5,894,465. The total levied in fiscal year 2017-18 is \$5,747,103. A public hearing to discuss the levy was conducted prior to the regular Nov. Board meeting. No members of the public attended the hearing. Trustee Wolf moved to approve Ordinance No. 2017/18 – 186. An Ordinance Levying Taxes for Library Purposes for the Fiscal Year 2017/18. Trustee McDonald seconded the motion.

Aye – George, McDonald, O'Laughlin, Wolf

Nay – Johnson

Absent or not voting – Barshis, Rodgers

MOTION CARRIED. *The ordinance is attached*

Trustee Johnson moved to reduce the levy by \$300,000. There was no second to the motion.

D. Resolution No. 2017/18 – 190. Instructions to the Cook County Clerk Regarding the Wilmette Public Library District's 2017 Levy. The resolution limits any reductions in the levy amount that may be applied by the Cook County Clerk to the Corporate (General) Fund which is the largest levy fund. The resolution was included in agenda packets as attachment 7. Trustee Wolf moved to approve Resolution No. 2017/18-190. Instructions to the Cook County Clerk Regarding the Wilmette Public Library District's 2017 Levy. Trustee McDonald seconded the motion.

Aye – George, Johnson, McDonald, O'Laughlin, Wolf

Nay – None

Absent or not voting – Barshis, Rodgers

MOTION CARRIED. *The resolution is attached*

E. Resolution No. 2017/18 – 191. Authorizing Membership in the Library Risk Agency. The resolution was included in agenda packets as attachment 8. The Director reviewed the resolution. Trustee Wolf moved to approve Resolution No. 2017/18-191. Authorizing Membership in the Library Risk Agency. Trustee Johnson seconded the motion.

Aye – George, Johnson, McDonald, O'Laughlin, Wolf

Nay – None

Absent or not voting – Barshis, Rodgers

MOTION CARRIED. *The resolution is attached*

F. Complete Cleaning Co. Service Agreement for February 1, 2018 – February 1, 2019. Complete Cleaning Company, Inc. performs daily cleaning services for the Library. There is no fee increase for this service agreement. History of monthly charges: 2014, 2015, 2016 - \$4,070; 2017, 2018 - \$4,495. The service agreement proposal was included in agenda packets as attachment 9. Trustee Wolf moved to approve the Complete Cleaning Co. Service Agreement for February 1, 2018 – February 1, 2019. Trustee McDonald seconded the motion.

Aye – George, Johnson, McDonald, O’Laughlin, Wolf

Nay – None

Absent or not voting – Barshis, Rodgers

MOTION CARRIED

G. Per Capita Grant Application for Fiscal Year 2018. The completed application and chapters 1-5 of the *Trustees Facts File* were included in agenda packets as attachment 10. The Director explained the purpose of the grant application. Trustees reviewed the application. The deadline for submission of the application is Jan.15, 2018. Trustee Wolf moved to approve the Per Capita Grant Application for Fiscal Year 2018. Trustee McDonald seconded the motion.

MOTION CARRIED BY VOICE VOTE

H. KI Proposal for Administration Office Furniture for Staff Stations. A configuration of the proposed furniture was included in agenda packets as attachment 11. The KI proposal was distributed at the meeting. The Director reviewed all materials. Trustee Wolf moved to approve the KI Proposal for Administration Office Furniture for Staff Stations for an amount not to exceed \$8,500.00. Trustee McDonald seconded the motion.

Aye – George, Johnson, McDonald, O’Laughlin, Wolf

Nay – None

Absent or not voting – Barshis, Rodgers

MOTION CARRIED

I. Cancellation of December 2017 Board meeting. Trustee Wolf moved to cancel the Tues., Dec. 19, 2017 WPL Board meeting. Trustee George seconded the motion.

MOTION CARRIED BY VOICE VOTE. The WPL Board will meet on Tues., Jan. 16, 2018.


## VII. Discussion Items.


A. Sunday hours. WPL open hours information was included in agenda packets as attachment 12. Trustees O’Laughlin and McDonald and Director McCammond-Watts summarized the research and statistics included in the attachment. Trustee Johnson stated that there are few spaces for children to go in the winter and that WPL Sunday morning hours would allow working parents to spend more time with their children. Trustees discussed the question: Is WPL open the hours that work for the community? Trustee McDonald recommended that this issue be discussed at the Strategic Plan conversations and that a survey be conducted on the week-ends. Trustee Wolf stated that a change in hours may appeal to people who currently do not use WPL. The Director stated that we should look at patron usage at all hours including but not limited to Sunday morning hours and that perhaps we should consider hours for people (both children and adults) with special challenges. She also requested that trustees review the section of attachment 12 dealing with the costs (both financial and non-financial) of increasing or shifting hours.

VIII. Director’s Report. Strategic planning and landscaping updates are included here. The Director’s Report was included in agenda packets as attachment 13 and the Director reviewed the report. Trustees will receive a revised organization chart. Sarah Beth Brown, Head of Community Services, will discuss the expansion of her department at a future WPL Board meeting or at a Communication Committee meeting.

- IX. Committee Reports.
- A. ILA Representative. An article submitted by trustee Johnson and ILA Newsletters dated Oct. 23, Nov. 7, and Nov. 9 were included in agenda packets as attachment 14. In the absence of ILA Representative, trustee Barshis, these articles will be reviewed at the Jan. meeting.
- X. Information Items.
- A. For Thanksgiving, WPL will close at 5:00 on Wed., Nov. 22 and remain closed on Thurs., Nov. 23. For Christmas, WPL will be closed Sun., Dec. 24 and Mon., Dec. 25. For the New Year, WPL will be closed Sun., Dec. 31 and Mon., Jan. 1, 2018.
- B. Adult Services will host the 2017 Holiday Party, scheduled for Tues., Dec.12. The event will be a luncheon. WPL trustees, WPL retirees, Friends of WPL Board members, and all WPL staff members will be invited. The invitation was included in agenda packets as attachment 15.
- C. Fundraising letters will be mailed to all Wilmette and Kenilworth residents around Dec. 1.
- D. The Wilmette League of Women Voters' "State of the Village" event was held at the Lakeview Center in Gillson Park on Wed., Nov. 1. President O'Laughlin discussed the top priorities of the WPL Board. Heather McCammond-Watts and Lisa McDonald also attended the event.
- E. PLA is March 20 – 24, 2018 in Philadelphia. See [www.placonference.org](http://www.placonference.org) for additional information. Please talk with Director McCammond-Watts if you are interested in attending.
- F. The Nov. 4 WPL garage sale was a great success. The majority of surplus furniture and equipment from Library storage areas and departments was sold. The proceeds from the sale (\$422.75) will be used toward the purchase of new furniture for the Library.
- G. Cooperative Projects.
1. On Nov. 1, Betty Giorgi, Head of Adult Services, met with staff members of *Our Place* to discuss cooperative programming ideas. The mission of *Our Place* is to support teens and adults with developmental disabilities so that they can live meaningful, productive, socially connected lives in their community. Ms. Giorgi stated that WPL will look into scheduling a time spot for the group. An *Our Place* staff person would facilitate the discussions.
- H. Communication. Trustees reviewed communication items included in attachment 16.
- XI. New Business / Old Business. The final versions of the *Auditor's Communication to the Board of Trustees for the Year Ended June 30, 2017* and the *Annual Financial Report for the Year Ended June 30, 2017* were included in Board folders.
- XII. Adjournment. Trustee Wolf moved to adjourn the meeting. Trustee George seconded the motion.  
Aye – George, McDonald, O'Laughlin, Wolf  
Nay – None  
Absent or not voting – Barshis, Rodgers  
MOTION CARRIED

The meeting adjourned at 9:24 pm.

  
\_\_\_\_\_  
President or President pro-tem  
Board of Library Trustees of the  
Wilmette Public Library District, Cook County, IL

  
\_\_\_\_\_  
Secretary or Secretary pro-tem  
Board of Library Trustees of the  
Wilmette Public Library District, Cook County, IL

THE BOARD OF LIBRARY TRUSTEES OF THE WILMETTE PUBLIC LIBRARY DISTRICT  
COOK COUNTY, ILLINOIS

ORDINANCE NO. 2017/2018-186

AN ORDINANCE LEVYING TAXES FOR LIBRARY PURPOSES FOR THE FISCAL YEAR 2017-2018

WHEREAS, the Illinois Municipal Budget Law, ILCS, Chap. 50, Para. 330/1, et seq., as amended, requires all Illinois municipal corporations to adopt a Combined Annual Budget and Appropriation Ordinance specifying the objects and purposes of expenditures; and the Illinois Public Library District Act, ILCS, Chap. 75, Paras. 16/35-5 and 16/30-85, provides procedures for the passage of a Budget and Appropriation Ordinance and a Tax Levy Ordinance; and

WHEREAS, pursuant to the above and other statutes, an ordinance has been prepared in tentative form and made available for public inspection at least thirty (30) days prior to the adoption thereof, and a public hearing on said Budget and Appropriation Ordinance has been held prior to final action thereon, and notice of said hearing was published at least thirty (30) days prior to said hearing in a newspaper published within the District; and said Ordinance was passed more than seven (7) days prior to passage of this Levy Ordinance; and a certified copy of said Ordinance has been published not less than seven (7) days prior to the adoption of this Ordinance; and said Budget and Appropriation Ordinance was filed with the County Clerks of all Counties affected thereby; and a "Certified Estimate of Anticipated Revenues" was filed within thirty (30) days of their adoption;

NOW, THEREFORE, BE IT ORDAINED by the Board of Library Trustees of the Wilmette Public Library District, Cook County, Illinois, as follows:

Section 1. Ordinance No. 2017/2018-183 of this Board, "Combined Annual Budget and Appropriation Ordinance for Library Purposes for the Fiscal Year 2017-2018" is hereby incorporated by reference.

Section 2. A tax in the sum of FIVE MILLION SEVEN HUNDRED FORTY-SEVEN THOUSAND ONE HUNDRED THREE AND NO/100 DOLLARS (\$5,747,103) be and hereby is levied upon all taxable property within the corporate limits of this District, in accordance with the Appropriation Ordinance previously enacted; said tax to be levied to defray the expenses and liabilities of this District for the fiscal year beginning July 1, 2017 and ending June 30, 2018, for the specific objects and purposes indicated as follows:

**2017-2018 WILMETTE PUBLIC LIBRARY DISTRICT TAX LEVY**

**I. PATRON MATERIALS/SERVICES – GENERAL FUND**

A. Books/Continuations	316,500
B. Library of Things	8,000
C. Audio Visual Materials	118,000
D. Periodicals	70,000
E. Electronic Resources	340,000
F. Computer Software	15,000
G. Electronic Service Providers	108,000
H. Programming	45,000
I. Interlibrary Loan	-0-
J. Newsletter	47,000
K. Promotion	15,000
L. Grant	-0-
M. Rutherford Trust	-0-
N. Friends Purchases	-0-
<b>TOTAL FOR PATRON MATERIALS/SERVICES</b>	<b>1,082,500</b>

<b>II. PERSONNEL – GENERAL FUND</b>		
A. Librarian Salaries		1,454,792
B. Non-Librarian Salaries		1,378,106
C. Custodial Salaries		184,557
D. Professional Memberships		7,000
E. Continuing Education/Meetings		10,000
F. Mileage/Travel		20,000
G. Staff Development		40,000
H. Insurance-Employee		500,753
<b>TOTAL FOR PERSONNEL</b>		<b>3,595,208</b>
<b>III. OPERATION – GENERAL FUND</b>		
A. Fees (p/r, bank, credit card)		9,000
B. Professional Fees		21,000
C. Library Supplies		40,000
D. Office Supplies		30,000
E. Copiers		28,000
F. Printing		12,000
G. Postage/Shipping		14,000
H. Telephone		10,000
I. Equipment/Furnishings/Computers		75,000
J. Equipment/Computer Maintenance		90,000
K. Insurance-Property/Casualty		25,000
L. Building Improvement		20,000
M. Building Supplies		25,000
N. Building Maintenance		85,995
O. Building Maintenance Contracts		100,000
P. Grounds Maintenance		26,500
Q. Parking Lot Rent		12,000
R. Utilities		13,000
S. Sales and Use Tax		-0-
<b>TOTAL FOR OPERATION</b>		<b>636,495</b>
<b>IV. CONTINGENCY – GENERAL FUND</b>		<b>-0-</b>
<b>V. TRANSFER TO B/E SPECIAL RESERVE FUND FROM GENERAL FUND</b>		
Specific Fund for library site, building & equipment accumulated according to ordinance pursuant to 75 ILCS16/40-50		-0-
<b>VI. B/E SPECIAL RESERVE FUND - CAPITAL IMPROVEMENTS</b>		<b>-0-</b>
<b>TOTAL GENERAL FUND LEVY</b>		<b>5,314,203</b>
<b>VII. SPECIAL FUNDS LEVIABLE IN ADDITION TO GENERAL FUND</b>		
A. Municipal Retirement-Social Security. (Pursuant to 40 ILCS 5/7-171)		
1. Municipal Retirement		240,000
2. Social Security		150,000
B. Audit Expense (Pursuant to 50 ILCS 310/9)		8,775
C. Liability Insurance, including Worker's Compensation and Unemployment Insurance (Pursuant to 745 ILCS 10/9-107)		34,125
<b>TOTAL FOR SPECIAL FUNDS LEVIABLE IN ADDITION TO GENERAL FUND</b>		<b>432,900</b>
<b>AGGREGATE TOTAL LEVIED - ALL FUNDS</b>		<b>5,747,103</b>

**Section 3.** All unexpended balances of proceeds received annually from public library taxes not in excess of statutory limits may be transferred to the Special Reserve Fund, heretofore established according to ILCS, Chap. 75, Para. 16/40-50, pursuant to plans developed and adopted by this Board, and said unexpended balances shall be accumulated in this Fund for the purpose of erecting or purchasing a new library building, purchasing a site for the same, or building an addition thereto, or furnishing necessary equipment and materials therefor.

**Section 4.** Except as otherwise provided by law, no further appropriations shall be made at any other time within such fiscal year, provided that this Board may from time to time make transfers between the various items in any Fund, or appropriations in excess of those authorized by the budget in order to meet an immediate and unforeseen emergency by a two-thirds (2/3) vote of all the trustees, as provided by ILCS, Chap. 75, Para. 16/30-90, et seq., and this Board may amend said Budget and Appropriation Ordinance from time to time by the same procedure as prescribed by statute for the original adoption of a Budget and Appropriation Ordinance, provided that nothing in this Section shall be construed to permit transfer between Funds required by law to be kept separate. Any remaining balances after the close of the fiscal year shall be available until August 30<sup>th</sup> for the authorization of the payment of obligations incurred prior to the close of the fiscal year, and until September 30<sup>th</sup> for the payment of such obligations or for the transfer of unexpended balances thereof to be accumulated, as provided by ILCS, Chap. 75, Para. 16/30-90.

**Section 5.** The Secretary of this Board shall file, on or before the last Tuesday in December, a certified copy of this Levy Ordinance with the County Clerk of each county affected by this Levy; and the Secretary of this Board shall also file, on or before the last Tuesday in December, certified copies of this Ordinance and of the Budget and Appropriation Ordinance, with the Library or Libraries operated by this District, and make such Ordinances available for public inspection at all times.

**Section 6.** Upon filing said certified copy hereof with such County Clerk, the rate percent shall be ascertained and the tax extended as provided by law against property in this District; and the tax so levied and assessed shall be collected and enforced in the same manner and by the same officers as the general taxes in this District and County, and shall be paid over to the Treasurer of this Board by the officers collecting the same.

**Section 7.** This Board hereby certifies that all applicable provisions of ILCS, Chap. 35, Para. 215/1, et seq., as amended ("the Illinois Truth-in-Taxation Statute"), have been complied with.

**Section 8.** Pursuant to ILCS, Chap. 35, Para. 205/157a and related statutes, this Board hereby determines that no surplus of funds is available for any debt, obligation, liability, operation, fund or account for any purpose, and accordingly the abatement and reduction provisions of the Personal Property Tax Replacement Fund Act are not applicable hereto.

**Section 9.** This Ordinance is passed pursuant to statutory authority, including the Illinois Public Library District Act, ILCS, Chap. 75, Para. 16/35-5, et seq., Para. 16/30-85, et seq., and Para. 16/40-50, and the Illinois Municipal Budget Law, ILCS, Chap. 50, Para. 330/1, et seq., and the Illinois Revenue Code, ILCS, Chap. 35, Para. 205/157, et seq., and other statutes hereunto appertaining.

**Section 10.** This Ordinance shall be in full force and effect from and after its passage and approval according to law, and any resolutions or ordinances in conflict herewith are hereby repealed; and should any part of this ordinance be adjudged invalid or unconstitutional, such adjudication shall affect only that part of this act specifically covered thereby, and shall not affect any other provisions or parts of this act, but shall be severable therefrom.

LEVY ORDINANCE – ORIGINAL SIGNATURE PAGE

PASSED by the Board of Library Trustees of the Wilmette Public Library District, Cook County, Illinois, on this November 21, 2017 by a vote of:

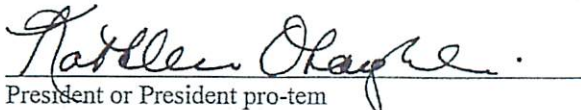
AYES: George, McDonald, O'Laughlin, Woff

NAYS: Johnson

ABSTAIN: None

ABSENT OR NOT VOTING: Barshis, Rodgers

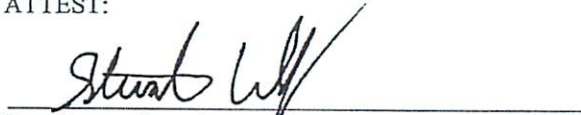
APPROVED:



President or President pro-tem

The Board of Library Trustees of the Wilmette Public Library District  
Cook County, Illinois

ATTEST:



Secretary or Secretary pro-tem

The Board of Library Trustees of the Wilmette Public Library District  
Cook County, Illinois



LEVY ORDINANCE – SECRETARY CERTIFICATE

SECRETARY CERTIFICATE

I, Stuart Wolf, DO HEREBY CERTIFY that I am the duly elected, qualified, and serving Secretary or Secretary pro-tem and as such am keeper of the books and records of The Board of Library Trustees of the Wilmette Public Library District, Cook County, Illinois; and

I DO FURTHER CERTIFY that the above attached "An Ordinance Levying Taxes for Library Purposes for the Fiscal Year 2017-2018" is a true and correct copy of said Ordinance which was presented, passed, and recorded by said Board at their meeting on November 21, 2017 by a vote of:

AYES: George, McDonald, O'Laughlin, Wolf

NAYS: Johnson

ABSTAIN: None

ABSENT OR NOT VOTING: Barshis, Rodgers

Dated this 21<sup>st</sup> day of November, 2017.

Stuart Wolf

Secretary or Secretary pro-tem

The Board of Library Trustees of the Wilmette Public Library District  
Cook County, Illinois

LEVY ORDINANCE – CERTIFICATE OF LEVIES

THE BOARD OF LIBRARY TRUSTEES OF THE  
WILMETTE PUBLIC LIBRARY DISTRICT  
COOK COUNTY, ILLINOIS

CERTIFICATE OF LEVIES

I, Stuart Wolf, DO HEREBY CERTIFY that I am the duly elected, qualified, and serving Secretary or Secretary pro-tem, and as such am keeper of the books and records of the Board of Library Trustees of the Wilmette Public Library District, Cook County, Illinois; and

I DO FURTHER CERTIFY that the following levies were passed by this Board by "An Ordinance Levying Taxes for Library Purposes for the Fiscal Year 2017-2018" and are to be levied upon all taxable property within the corporate limits of the District according to applicable statutes:

GENERAL FUND LEVY	5,314,203
RETIREMENT FUND LEVY	
1. Municipal Retirement	240,000
2. Social Security	150,000
AUDIT FUND LEVY	8,775
LIABILITY INSURANCE FUND LEVY	34,125
RETIREMENT OF GENERAL OBLIGATION REFUNDING BONDS, Series 2001 (interest and/or principal) pursuant to Ordinance No. 2001/02-110 filed September 19, 2001	<u>-0-</u>
TOTAL	<u>\$5,747,103</u>

DATED this 21<sup>st</sup> day of November, 2017.

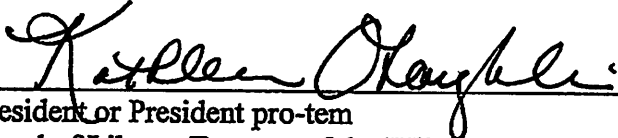
Stuart Wolf  
Secretary or Secretary pro-tem  
The Board of Library Trustees of the Wilmette Public Library District  
Cook County, Illinois

LEVY ORDINANCE – TRUTH IN TAXATION CERTIFICATE

CERTIFICATION OF COMPLIANCE WITH  
THE TRUTH IN TAXATION LAW\*

I, Kathleen O’Laughlin, the presiding officer and President or President pro-tem of the Board of Library Trustees of the Wilmette Public Library District (Library District), certify that the Library District’s tax levy ordinance was adopted in compliance with the provisions of the Truth in Taxation Law.\*

Certified this 21<sup>st</sup> day of November, 2017.

  
\_\_\_\_\_  
President or President pro-tem  
Board of Library Trustees of the Wilmette Public Library District  
Cook County, Illinois

Subscribed and sworn to before me this 21<sup>st</sup> day of November, 2017.

Notary Public

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\* 35 ILCS 200/18-55 et.seq.  
("Truth in Taxation")

THE BOARD OF TRUSTEES OF THE  
WILMETTE PUBLIC LIBRARY DISTRICT  
COOK COUNTY, ILLINOIS

RESOLUTION 2017/18-190

INSTRUCTIONS TO THE COOK COUNTY CLERK REGARDING  
THE WILMETTE PUBLIC LIBRARY DISTRICT'S 2017-18 LEVY

The Cook County Clerk is instructed to apply any limitation on the Wilmette Public Library District's 2017-18 levy to the corporate fund only, leaving the other funds intact.

PASSED by the Board of Trustees of the Wilmette Public Library District, Cook County, Illinois this November 21, 2017 by vote of:

AYES: George, Johnson, McDonald, O'Laughlin, Wolff

NAYS: None

ABSTAIN: None

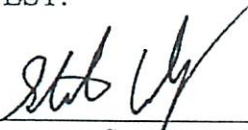
ABSENT: Barshis, Rodgers



\_\_\_\_\_  
President or President pro-tem

The Board of Library Trustees of the Wilmette Public Library District,  
Cook County, Illinois

ATTEST:



\_\_\_\_\_  
Secretary or Secretary pro-tem

The Board of Library Trustees of the Wilmette Public Library District,  
Cook County, Illinois

LEVY RESOLUTION SECRETARY CERTIFICATE

SECRETARY CERTIFICATE

I, Stuart Wolf, DO HEREBY CERTIFY that I am the duly appointed, qualified, and serving Secretary or Secretary Pro-tem and as such keeper of the books and records of The Board of Library Trustees of the Wilmette Public Library District, Cook County, Illinois; and

I DO FURTHER CERTIFY that the above attached RESOLUTION 2017/18-190, INSTRUCTIONS TO THE COOK COUNTY CLERK REGARDING THE WILMETTE PUBLIC LIBRARY DISTRICT'S 2017-18 LEVY, is a true and correct copy of said Resolution which was presented, passed, and recorded by said Board at their meeting, on November 21, 2017 by a vote of:

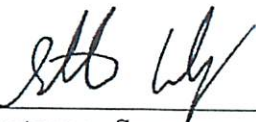
AYES: George, Johnson, McDonald, O'Loughlin, Wolf

NAYS: None

ABSTAIN: None

ABSENT OR NOT VOTING: Barshis, Rodgers

DATED this November 21, 2017



Secretary or Secretary pro-tem  
The Board of Library Trustees of the Wilmette Public Library District,  
Cook County, Illinois

**THE BOARD OF TRUSTEES OF THE  
WILMETTE PUBLIC LIBRARY DISTRICT  
COOK COUNTY, ILLINOIS**

**RESOLUTION NO. 2017/18 - 191**

**AUTHORIZING MEMBERSHIP IN THE LIBRARIES OF ILLINOIS RISK AGENCY**

WHEREAS, Section 10 of Article VII of the Illinois Constitution of 1970 authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or by ordinance; and

WHEREAS, the Illinois Governmental Cooperation Act, 5 ILCS 220/1 et seq (1998) contains provisions specifically authorizing units of local government to enter into intergovernmental agreements to jointly provide areas of coverage for liability or loss and authorizes each public agency member of the contract to utilize its funds to protect, wholly or partially, any public agency member of the contract against liability or loss in the designated insurance areas; and

WHEREAS, a large number of Illinois units of local government and intergovernmental agencies have entered into intergovernmental contracts to provide comprehensive self-insurance cooperatives to protect said agencies from various types of losses; and

WHEREAS, certain Illinois Libraries and the Illinois Library Association have determined it to be appropriate to create such an intergovernmental contract which shall establish the Libraries of Illinois Risk Agency ("LIRA"); and

WHEREAS, after study and investigation, it has been determined that the best method of achieving the goals of comprehensive insurance and insurance-like coverages and risk management services for the Wilmette Public Library District can be achieved by participating in LIRA and by entering into a contractual relationship with LIRA and its members; and

**WHEREAS, the Wilmette Public Library District and LIRA desire to utilize all defenses and immunities available to governmental bodies in this state under statutory or common-law authority; and**

**WHEREAS, the stated purposes, organizational structure and other governance provisions contained within the Contract and By-Laws document, which has been submitted to the governing board of this body for adoption, represents the position shared by this governing board; and**

**WHEREAS, the governing board of the Wilmette Public Library District finds that it is in its best interest to become a member of the LIRA under the submitted Contract and By-Laws;**

**NOW, THEREFORE, BE IT RESOLVED by the Wilmette Public Library District as follows:**

**SECTION 1: That the President and Secretary or other executive and secretariat officers are hereby authorized to execute the Contract and By-Laws of the Libraries of Illinois Risk Agency.**

**SECTION 2: The powers of LIRA, unless the Contract and By-Laws be amended under its terms, shall be limited to those contained within the Contract and By-Laws and Agency Policies.**

**SECTION 3: The obligation of this unit of local government or intergovernmental contractual or other approved entity to fully participate in such operations shall be effected in accordance with that Contract and By-Laws and any amendments thereto adopted as provided for therein.**

**SECTION 4: Except to the extent of the financial contributions to LIRA set forth in the Contract and By-Laws, no contracting party, by authorizing the execution of the Contract and By-Laws, acknowledges or accepts any responsibility in any way for claims due to the property losses, claims in tort or contract or other claims or losses made against any other Member of LIRA.**

SECTION 5: That the Wilmette Public Library District Director is appointed to be the library's representative on the LIRA Board of Directors and the Wilmette Public Library District Business Manager appointed to be the library's alternative representative as provided for in the LIRA Contract and By-Laws.

SECTION 6: This Resolution shall be in full force and effect from and after its passage.


PASSED by the Board of Trustees of the Wilmette Public Library District, Cook County, Illinois this 21<sup>st</sup> day of November, 2017 by a vote of:

AYES: George, Johnson, McDonald, O'Laughlin, Wolf

NAYS: None

ABSTAIN: None

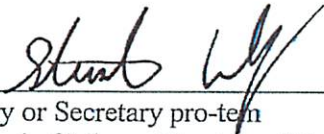
ABSENT: Barshis, Rodgers



\_\_\_\_\_  
President or President pro-tem

The Board of Library Trustees of the Wilmette Public Library District,  
Cook County, Illinois

ATTEST:



\_\_\_\_\_  
Secretary or Secretary pro-tem

The Board of Library Trustees of the Wilmette Public Library District,  
Cook County, Illinois