

Board meeting notices have been posted at Village Hall. The Board meeting agenda has been posted on the WPL legal bulletin board and at the Metra Station. It has been distributed to WPL staff members and to the President of the Friends of the Library. The agenda and attachments are available on the web and in a binder at the Reference Desk.

WILMETTE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES MEETING AGENDA

Tuesday, January 16, 2018 at 7:30 pm in the staff lounge

- I. Call to Order and Roll Call.
- II. Approve November Minutes. There was no meeting in December. **Attachment 1**
- III. Presentation. None.
- IV. Public Comment.
- V. Treasurer's Report
 - A. Financial Reports for November and December. **Attachment 2**
 - B. Bills and Salaries for November. **Attachment 3**
 - C. Bills and Salaries for December. **Attachment 4**
- VI. Action Items.
 - A. Authorization for the Wilmette Public Library to close for Staff Institute Day on March 9, 2018.
 - B. Authorization for Trustee McDonald to attend PLA.
 - C. Resolution No. 2017/18-193, Authorizing Transfer to Building/Equipment Reserve Fund. **Attachment 5**
 - D. Ordinance No. 2017/18-187, Ordinance Confirming Previous Approval of a Policy Prohibiting Harassment, Discrimination, and Retaliation. **Attachment 6**
 - E. KI Furniture Quotation for Renovation Plan. **Attachment 7**
- VII. Discussion Items.
 - A. Library Advocacy Notices to the Public. **Attachment 8**
 - B. Install Electric Car Charging Station on WPL Property. **Attachment 9**
- VIII. Director's Report. Strategic planning and landscaping updates are included here. Landscaping Steering Committee Preliminary Plan is included here. **Attachment 10**
- IX. Committee Reports.
 - A. ILA Representative. ILA Newsletters dated Jan. 4, Dec. 20, Dec. 14, Dec. 7, Nov. 28 are included here. **Attachment 11**
- X. Information Items.
 - A. The Presidents' Day Legislative Breakfast 2018, sponsored by the Illinois Library Association, is Mon., Feb. 19 at the Arboretum Club, 401 Half Day Road in Buffalo Grove. Breakfast begins at 7:45 am, programs begin at 8:30 am and conclude by 10:30 am. For more information, see www.ila.org. Please contact Heather if you are wish to attend.

- B. PLA 2018 is March 20 – 24 in Philadelphia. See www.placonference.org for additional information. Early Bird registration expires Jan. 19. Trustee McDonald will attend. Please contact Heather if you wish to attend.
- C. Registration for National Library Legislative Day 2018 has opened. The event will be held in Washington, D.C. on May 7 & 8. For more information, see www.ala.org/nlld. Please contact Heather if you wish to attend.
- D. The One Book, Everybody Reads (OBER) selection for 2018 is *A Gentleman in Moscow* by Amor Towles. The author will visit Wilmette and discuss his novel on Sun., April 22 at 3:00 pm at the Wilmette Jr. High Auditorium, 620 Locust Rd. A full roster of related programs will take place in the weeks leading up to his visit. Watch for details at www.wilmettelibrary.info/onebook. One Book programming is funded by the Friends.
- E. The WPL Holiday Party was Dec. 12, 2017 and was hosted by Adult Services staff members. Current and retired WPL staff members, WPL Library Board members, and Friends of WPL Board members were invited. Depot Nuevo catered the event and provided Mexican fajitas with vegetarian, gluten-free, and dairy-free options. Adult Services staff provided many desserts and decorated the Staff Lounge in fiesta fashion. Approximately 85 people attended.
- F. On Mon., Feb. 5 at 7:00 pm, Genealogist Karen Stanbary will discuss DNA testing, including the types of DNA tests and the three major testing companies.
- G. The Winter Reading Club for Kids, *Smitten with Books*, runs from Jan. 2 to March 4. Kids who read at least 10 days during this time period will receive a free book and be entered into the grand prize drawing. The last day to pick up a reading log at the Youth Services desk is Feb. 23.
- H. Cooperative Projects.
1. On Nov. 16, Heather McCammond-Watts, Ruth Bell and Alice Joseph read stories to Central School students grades K-4 as part of Children's Book Week.
 2. On Nov. 16, Youth Services Librarian Alice Joseph attended Family Reading Night at St. Francis Xavier School; Ms. Joseph brought books for check out and library cards for the almost 200 people who attended the event.
 3. From Dec. 4 through Dec. 7, Youth Services staff members Ruth Bell, Diane Dos Santos, Sheri Reda and Keren Joshi presented programs (stories, songs, rhymes, flannel boards, and information about the WPL Winter Reading Club) to 12 pre-school classes of 152 children and 22 adults at the Wilmette Park District – Early Childhood Center.
- I. Communication from Patrons and Staff. **Attachment 12**
- XI. New Business / Old Business.
- XII. Closed Meeting. Convene Closed Meeting to review minutes from previous confidential meetings in compliance with 5 ILCS 120/2.06(d) of the Open Meetings Act.
- XIII. Open Session. Summarize in Open Session the activities conducted in the Closed Meeting.
- XIV. Adjournment.